

Affiliated with the Philippine Medical Association

Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708

pso_secretariat@yahoo.com.ph

Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

NEW	OLD	COMMENTS / SUGGESTIONS
ARTICLE I: NAME	ARTICLE I : NAME	
This community of medical, surgical, and allied specialists involved in cancer shall be known.	This community of medical, surgical and allied specialists involved in cancer shall be known.	
ARTICLE II: NATIONAL OFFICE	ARTICLE II : NATIONAL OFFICE	
The national office shall be in Metro Manila, Philippines, as	The national office shall be in Metro Manila, Philippines, as	
designated by the Executive Council as "Philippine Society of	designated by the Executive Council as "Philippine Society of	
Oncologists, Inc.," which is an affiliate society of the Philippine	Oncologists, Inc.", which is an affiliate society of the Philippine	
Medical Association.	Medical Association.	
ARTICLE III: OBJECTIVES	ARTICLE III : OBJECTIVES	
The objectives of the Society are:	The objectives of the Society are:	
To bring together the various disciplines engaged in the study,	1. To bring together the various disciplines engaged in the study,	
diagnosis, and management of neoplastic diseases.	diagnosis, and management of neoplastic diseases.	
To promote the advancement of the science and practice of	2. To promote the advancement of the science and practice of	
oncology. 3. To maintain the highest standards of practice in oncology.	oncology. 3. To maintain the highest standards of practice in oncology.	
To foster cancer research and technological development.	4. To foster cancer research and technological development.	
5. To actively participate in the National Cancer Control Program.	5. To assist in the national cancer control program.	
6. To advocate for universal access to quality cancer care.	6. To promote the interest, welfare, and proficiency of its members.	
7. To promote the interest, welfare, and proficiency of its	7. To promote and perpetuate good fellowship among its members.	
members.	77 To promote and perpetuate good removed in a mong its members.	
8. To promote and perpetuate good fellowship among its		
members.		
9. To operate as a continuing professional development (CPD)		
provider, delivering accredited training seminars, workshops,		
and educational programs to support lifelong learning and		
professional growth in the field of oncology.		
ARTICLE IV: MEMBERSHIP	ARTICLE IV : MEMBERSHIP	
Section 1 – Categories of Membership	Section 1 – Categories of Membership	
Membership in the Philippine Society of Oncologists shall be in any	Membership in the Philippine Society of Oncologists shall be in any	
of the following categories:	of the following categories:	
1.1 Fellow	1.1 Fellow	
1.2 Senior Fellow	1.2 Senior Fellow	
1.3 Affiliate Member	1.3 Affiliate Member	
1.4 Honorary Member	1.4 Corresponding Member	
Section 2 – Qualifications Required: 2.1 A Fellow shall fulfill the following requirements:	1.5 Honorary Member Section 2 – Qualifications required:	
2.1.1. Shall be a Filipino citizen, duly licensed to practice medicine	2.1 A fellow shall fulfill the following requirements:	
in the Philippines, and registered with the Professional Regulation	2.1.1 Shall be a Filipino citizen, duly licensed to practice	
Commission.	medicine in the Philippines and registered with the	
2.1.2. Shall be a bona fide member of the Philippine Medical	Professional Regulation Commission.	
Association.	2.1.2 Shall be a bona fide member of the Philippine Medical	
2.1.3. Shall have satisfactory moral, ethical, and professional	Association.	
standing in the specialty society and community.		



Affiliated with the Philippine Medical Association

- Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708
- pso_secretariat@yahoo.com.ph
- Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102
- 2.1.4. Shall have passed the certifying examination of his/her specialty society/board.
- 2.1.5. Shall be a registered Fellow or its equivalent and be an active member of his/her specialty society recognized as an affiliate of the Philippine Society of Oncologists.
- 2.1.6. Shall have demonstrated special interest in a particular field of oncology, such as through a training program or research.
- 2.1.7. Shall have the privileges of membership, the right to vote, and the right to hold office. They shall pay annual dues.
- 2.2 A Senior Fellow is one who has been a Fellow in good standing and has reached the age of sixty-five (65) years, or one who has been a Fellow in good standing for at least ten (10) consecutive years but has retired from the practice of medicine due to illness or incapacity.

Upon approval of his application, he will continue to be listed in the roster of Fellows, have the right to vote, but shall not be required to pay the annual dues nor attend the meetings.

A Senior Fellow who has not retired from the practice of medicine may be elected as an officer of the Executive Council and appointed to any position.

2.3 An Affiliate Member is:

- 2.3.1. A licensed physician who has shown special interest in oncology but is not yet a registered Fellow, and is an active member of his/her specialty society/board or its equivalent.
- 2.3.2. An allied health professional in oncology (oncology nurse, researcher, and other health specialists) who has demonstrated the ability to participate in the study and care of patients with neoplastic disease.
- 2.3.3. They shall have the privileges of membership but may not vote or hold office. They shall pay annual dues.
- 2.4 A Corresponding Member is a physician residing in, and licensed to practice medicine in, a foreign country, with special interest in a field of oncology.

2.5 An Honorary Member

Any active member may nominate a candidate for honorary membership to the Committee on Credentials and Membership, which will evaluate the nominee and recommend to the Executive Council the honorary membership award based on the following criteria:

- 2.5.1. Shall have attained national or international distinction in the field of oncological and allied sciences.
- 2.5.2. Shall have rendered meritorious humanitarian services or

- 2.1.3 Shall have satisfactory moral, ethical, and professional standing in the specialty society and community.
- 2.1.4 Shall have passed the certifying examination of his/her specialty society/board.
- 2.1.5 Shall be a registered Fellow or its equivalent and be an active member of his/her specialty society recognized by the Philippine Society of Oncology.
- 2.1.6. Shall have demonstrated special interest in a particular field of oncology such as training program or research.
- 2.1.7. Shall have privileges of membership, the right to vote and hold office. They shall pay annual dues.
- 2.2 A Senior Fellow is one who has been a Fellow in good standing and Has reached the age of (65) years, or one who has been a Fellow in Good standing for at least Ten (10) consecutive years but has retired from the practice of medicine due to illness or incapacity.

Upon approval of his application he will continue to be listed in the roster of Fellows, but shall not pay the annual dues or have the right to vote or be required to attend the meetings.

2.3 Affiliate member is

- 2.3.1. A licensed physician who has shown special interest in oncology but is not yet a registered fellow but an active member of his/her specialty society/board its equivalent.
- 2.3.2. An allied health professional in oncology (oncology nurse, researcher, and other health specialists) who have demonstrated their ability to participate in the study and care of patients with neoplastic disease.
- 2.3.3. They shall have privileges of membership but may not vote or hold office. They shall pay annual dues.
- 2.4 A corresponding Member is a physician residing, and licensed to Practice medicine in a foreign country, with special interest in a field
- 2.5 An Honorary Member may be awarded by the Executive Council upon recommendation of the Committee on Credentials and Membership, based on the following criteria:
 - 2.5.1. Shall have attained national or international distinction in field of oncological and allied sciences.
 - 2.5.2. Shall have rendered meritorious humanitarian services or endeavors for the promotion of cancer control.
 - 2.5.3 Shall have the privileges of membership but may not vote or hold office. They shall not pay annual dues.



Affiliated with the Philippine Medical Association

Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708

pso_secretariat@yahoo.com.ph

Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

endeavors for the promotion of cancer control.

2.5.3. Shall have the privileges of membership but may not vote or hold office. They shall not pay annual dues.

Section 3 – Admission to Membership

- 3.1 A Fellow or Affiliate Member is admitted to the Society by applying to the Executive Council. The Committee on Credentials and Membership shall review his qualifications and make its recommendations to the Executive Council for final approval.
- 3.2 Application for change of status to Senior Fellow is coursed through the Committee on Credentials and Membership, which shall make its recommendation to the Executive Council for final approval.
- 3.3 Applicant Fellows and Affiliate Members must be endorsed by two active Society members in good standing.
- 3.4 Newly inducted members shall be invited by the Executive Council to join at least one Standing Committee.

ARTICLE V: RIGHTS AND OBLIGATIONS

Section 1 - Duties and Obligations

To be deemed in good standing, a Fellow:

- 1.1. Shall affix his signature in the official Roll of Fellows of the Society;
- 1.2. Shall conduct himself according to the prescribed Code of Ethics of the Philippine Medical Association;
- 1.3. Shall attend and participate in meetings, seminars, conventions, and other activities of the Society;
- 1.3.1. Shall attend the annual convention, including the business meeting, every year unless there is a valid excuse as determined by the Committee on Credentials and Membership;
- 1.3.2. Shall attend at least fifty percent (50%) of all activities other than the Annual Convention;
- 1.4. Shall regularly pay his dues, fees, and other assessments as detailed in Article VI.

Section 2 - Rights and Privileges

- 1.5 A Fellow shall have the right to affix the title of Fellow of the Philippine Society of Oncology, Inc. (F.P.S.O.) after his/her name and academic degree and in professional communications.
- 1.6 A Fellow in good standing shall have the right to vote and hold office, unless disqualified by virtue of the provisions of these By-Laws, such as in the case of Affiliate Members and Honorary Members.
- 1.7 Shall have the right to vote, be eligible to serve on committees, hold office, and participate in activities of the Society.

Section 3 - Admission to Membership

- 3.1 A Fellow or corresponding Member is admitted to the Society by applying to the Executive Council. The Committee on Credentials and Membership shall review his qualifications and make its recommendations to the Executive Council for final action. 3.2 Application for charge of status to Senior Fellow is coursed through the Committee on Credentials and Membership who shall make its recommendation to the Executive Council for final action. 3.3 Affiliate Members must be endorsed by two active society members.
- 3.4 Newly inducted members shall be invited to join at least one Standing Committee

ARTICLE V: RIGHTS AND OBLIGATIONS

Section 1 - Duties and Obligations

To be deemed in good standing, a fellow:

- 1.1. Shall affix his signature in the official Roll of Fellows of the Society;
- 1.2. Shall conduct himself according to the prescribed Code of Ethics of the Philippine Medical Association;
- 1.3. Shall attend and participate in meetings, seminars, conventions and other activities of the Society;
 - 1.3.1. Shall attend at least 50% of the Conventions of the society in a year. Likewise, some of the other activities of the
 - 1.3.2. Shall attend the annual convention including the business meeting at least once every 2 years unless excused for cause; and
- 1.4. Shall regularly pay his dues, fees and other assessments as detailed in Article VI.

Section 2 - Rights and Privileges

- 1.5 A Fellow shall have the right to affix the title of Fellow of the Philippine Society of Oncology, Inc. (F.P.S.O.) after his name and academic degree and in professional communications.
- 1.6 A Fellow in good standing shall have the right to vote and hold office, unless disqualified by virtue of the provisions of these By-Laws, such as in the case of Senior Fellows, Affiliate Members, Corresponding Members, and Honorary Members.
- 1.7 Shall have the right to vote, be eligible to serve on committees, hold office, and participate in activities of the society.
- 1.8 An Affiliate Member will have the right to:



Affiliated with the Philippine Medical Association

- Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708
- pso_secretariat@yahoo.com.ph
- Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

- 1.8 An Affiliate Member will have the right to:
- a. Attend meetings.
- b. Serve on all committees of the Society.
- 1.9 Affiliate Members cannot vote or hold office in the Society.
- 1.10 All categories of members shall be entitled to participate in all activities of the Society.

Section 3 – Inactive Members

A member is declared inactive if he fails:

- 3.1 To pay dues and other financial obligations to the Society for three (3) consecutive years.
- 3.2 To attend at least fifty percent (50%) of Society activities in the last three (3) years.
- 3.3 To attend the annual convention for three (3) consecutive years.
- 3.4 Notice of inactive status for non-compliance with any one of the three (3) criteria shall be sent to the member by registered mail, email, or other forms of formal communication, to be signed by the Chair of the Committee on Credentials and Membership and the President of the Society.

Section 4 – Reinstatement of Inactive Members

An inactive member may apply for reinstatement by:

- 4.1 Paying dues in arrears for both the current and past years; and
- 4.2 Writing a letter expressing continued interest in member.

Such application shall be evaluated by the Committee on Credentials and Membership and the Regional Chapter to which the member belongs, and recommended to the Executive Council for

Section 5 – If a Fellow fails to apply for reinstatement without a justifiable explanation within three (3) years from the date of notification of inactive status, he/she shall be automatically dropped from the roster of the Society. Notice of such action shall be sent to the inactive member at his/her registered address, email, and through other forms of formal communication.

ARTICLE VI – DUES AND FEES

Section 1. The annual membership dues shall be determined by the Executive Council, and presented to the general membership during the Annual Convention.

Section 2. The annual membership dues shall be paid by the members within the current year.

Section 3. The Executive Council may impose additional fees for projects, special purposes, and other activities as deemed necessary to carry out the objectives of the Society, such as application fees, induction fees, convention fees, etc.

Section 4. Senior Fellows and Honorary Members are exempted from paying these dues and fees.

a. attend meetings

b. be eligible to serve on all committees of the Society.

1.9 Affiliate Members cannot vote or hold office in the Society.

1.10 All categories of Members shall be entitled to participate in all functions of the Society.

Section 3 - Inactive Members

A member is declared inactive if he fails:

- 3.1 to pay dues and other financial obligations to the Society for three consecutive years without justifiable cause.
- 3.2 to attend at least 50% of Conventions in the previous year, or 3.3 to attend the annual convention for 2 consecutive years without justifiable cause. Notice of such delinquency shall be sent to the member by registered mail after which all privileges of membership shall be suspended.
- 3.4 failure to satisfy any one set of criteria as defined by current member committee and approved by the board

Section 4 – An inactive member may apply for reinstatement:

4.1 by paying dues in arrears both for current and past years, 4.2 by writing a letter expressing continued interest in membership Such application shall be evaluated by the Committee on Membership and Regional Chapters and recommended to the Council for final action.

Section 5

If within a period of three (3) years after he is notified by registered mail of his inactive status, a Fellow fails to apply for reinstatement without justifiable explanation, he shall be automatically dropped from the roster of the Society. Notice of such action shall be communicated to the inactive Fellow at his last registered address.

ARTICLE VI: DUES AND FEES

Section 1 - The annual membership dues shall be determined by the Executive Council and presented to the general membership during the Annual Convention.

Section 2 - The annual membership dues shall be paid by the Fellows within the current year.

Section 3 - The Executive Council may impose assessments and fees for projects, special purposes and other activities as deemed necessary to carry out the objectives of the Society such as application fee, induction fees, convention fee, etc.

Section 4 - Senior Fellows and Honorary Members are exempted from paying these dues and fees.



Affiliated with the Philippine Medical Association

Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708

pso_secretariat@yahoo.com.ph

Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

ARTICLE VII - ETHICS AND DISCIPLINARY ACTION Section 1 – Ethics

- 1.1 Recognizing their professional responsibilities and the integrity of their specialty, all members of the Philippine Society of Oncology shall pledge to uphold the Code of Ethics of the Philippine Medical Association. They shall be guided in a manner befitting the dignity of their specialty.
- 1.2 Each member, upon being accepted into the Society, shall receive and sign a copy of the Oath of Fellowship to the Society during their induction.

Section 2 – Disciplinary Action

- 2.1 A complaint against any member of the Society for violation of the Code of Ethics, or for unprofessional or unethical acts, shall be filed with the President of the Society.
- 2.2 This complaint shall be referred to the Committee on Ethics.
- 2.3 The Committee shall conduct an investigation within fifteen (15) days from receipt of the complaint. The concerned member shall be given ample opportunity to answer the charges against him before the Committee.
- 2.4 The Committee shall submit the results of the investigation and its recommendation to the Executive Council within sixty (60) days after the start of the investigation.
- 2.5 The Executive Council shall review the recommendations and take action, in accordance with the guidelines on violations and committed acts, within thirty (30) days from receipt of the Committee report.

Section 3 – Guidelines for Violation and Committed Acts

- 3.1 Unethical act violation of the provisions and precepts of the Code of Ethics of the Philippine Medical Association.
- 3.2 Unprofessional act an act not in conformity with the standards of the Professional Regulation Commission.
- 3.3 Guidelines on unethical or unprofessional acts applicable to the specialty of oncology shall be formulated by the Committee on Ethics, subject to the approval of the Executive Council.

Section 4 – Guidelines for Penalty

The penalty to be imposed shall be commensurate with the gravity of the offense and shall take into account whether it is a first or repeated offense. The penalties are: (1) reprimand, (2) fine, (3) suspension for a definite or indefinite period, or (4) expulsion from the Society.

The Committee on Ethics shall formulate the guidelines for imposing the appropriate penalty on the erring member.

ARTICLE VII: ETHICS AND DISCIPLINARY ACTION Section 1 – Ethics

- 1.1 Recognizing their professional responsibilities and the integrity of their specialty, all members of the Philippine Society of Oncology must pledge to and uphold the Code of Ethics of the Philippine Medical Association. They shall be so guided in a manner befitting the dignity of their specialty.
- 1.2 Each member, upon being accepted into the Society, shall receive and sign a copy of the Oath of Fellowship to the Society at the same time of induction.

Section 2 - Disciplinary Action

- 2.1 A complaint against any member of the Society for violation of the Code of Ethics, unprofessional or unethical acts, shall be filed with the President of the Society.
- 2.2 This complaint shall be referred to the Committee of Ethics.
- 2.3 The committee shall conduct an investigation within 15 days from its receipt of the complaint. The concerned member shall be given ample opportunity to answer the charges against him before the committee.
- 2.4 The committee shall submit the results of the investigation and its Recommendation to the Executive Council within 120 days after start of the Investigation.
- 2.5 The Executive Council shall review the recommendations and take action within 60 days from receipt of the committee report.

Section 3 – Guidelines for Violation and Committed Acts

- 3.1 Unethical act violation of the provisions and precepts of the Code of Ethics of Philippine Medical Association.
- 3.2 Unprofessional act an act not in conformity with the standards of the medical profession.
- 3.3 Guidelines on unethical or unprofessional act applicable to the specialty of the oncology shall be formulated by the Committee on Ethics subject to approval of Executive Council.
- Section 4 Guidelines for Penalty The penalty that shall be imposed shall be commensurable to the gravity of the offense and as to whether it is a first or repeated offense. The penalties are (1) reprimand (2) fine (3) suspension for a definite or indefinite period (4) expulsion from the society.



Affiliated with the Philippine Medical Association

Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708

pso_secretariat@yahoo.com.ph

Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

The member may submit an appeal to the Committee on Ethics within 30 days from receipt of the notice of the decision of the Executive Council.

ARTICLE VIII: EXECUTIVE COUNCIL

Section 1 - There shall be an Executive Council which shall exercise the corporate powers of the Society, conduct its business, and administer its funds and properties.

Section 2 – The Council shall consist of four (4) Executive Officers (President, Vice President, Secretary, and Treasurer), five (5) Executive Councilors, and the Immediate Past President.

Section 3 - The members of the Executive Council shall be elected during the annual meeting for a term of one year. The fiscal year of the Society shall start on January 1 and end on December 31 of the same year.

Section 4 – Any vacancy in the Executive Council shall be filled by the Executive Council, if still constituting a quorum, within thirty (30) days from the time of declaration of the vacancy. Such elected Executive Council member shall serve only the unexpired term of that office.

Section 5 – The chairperson of each standing committee shall be appointed by the Executive Council. The Executive Council may invite a committee chairperson to attend the board meeting but shall not grant them the right to vote during the deliberations. Section 6 – The functions of the Executive Council shall be as follows:

- 6.1 To act as the policy-making body of the Society and to carry out the provisions of the By-Laws of the Society;
- 6.2 To determine the activities of the Society during its tenure in office:
- 6.3 To approve the appointment of the officers, committees, and other positions as submitted by the President;
- 6.4 To appropriate funds for projects and other activities of the Society;
- 6.5 To accept donations, grants, bequests, and other kinds of contributions on behalf of the Society;
- 6.6 To manage, invest, and otherwise conserve the funds and assets of the Society;
- 6.7 To act on applications for admission, change of status, inactivation, reinstatement, resignation, or dropping from the rolls of members;
- 6.8 To approve or amend proposals or recommendations of the officers and committees:
- 6.9 To fill vacancies in the Executive Council in the event of

ARTICLE VIII: EXECUTIVE COUNCIL

Section 1 - There shall be an Executive Council who shall exercise the corporate powers of the Society, conduct its business and administer its funds and property.

Section 2 – The council shall consist of four (4) Executive Officers (President, Vice President, Secretary, Treasurer), five (5) Executive Councilors, and the Immediate Past President.

Section 3 - The members of the Executive Council shall be elected during the annual meeting for a Term of one year. The start and end of the fiscal year of the activities of the Society for the one-year term shall be determined by the Executive Council.

Section 4 - Any vacancy in the Executive Council shall be filled by the Executive Council if still constituting a quorum within 30 days from the time of declaration of the vacancy. Such elected Executive Council shall serve only the unexpired term of that office.

Section 5 – The Chairman of standing committees shall be ex-officio members of the Executive Council. As such, they shall have a voice but shall not vote in the deliberations of the council. Unless, however they are re-elected into the Council and will serve as such.

6.1 to act as the policy-making body of the Society and to carry out the provisions of the By-Laws of the Society.

Section 6 - The functions of the Executive Council shall be:

- 6.2 to determine the activities of the Society during its tenure in
- 6.3 to approve the appointment of the officers, committees and other positions as submitted the President;
- 6.4 to appropriate funds for projects and other activities of the Society;
- 6.5 to accept donations, grants, bequests and other kinds of contributions on behalf of the Society;
- 6.6 to manage, invest and otherwise conserve the funds and assets of the Society;
- 6.7 to act on applications for admission, change of status, inactivation, reinstatement, resignation, dropping from the rolls of
- 6.8 to approve or amend proposals or recommendations of the officers and Committees:
- 6.9 to fill up vacancies in the Executive Council in the event of resignation, termination, incapacity or death.



Affiliated with the Philippine Medical Association

Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708

pso_secretariat@yahoo.com.ph

Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

resignation, termination, incapacity, or death;

6.10 To perform any function or duty that will further the objectives of the Society.

Section 7 - Meetings

7.1 The Executive Council shall meet at least six times a year, at such date, time, and place as the President may designate. 7.2 A special meeting may be called by the President or upon the written request of at least four members of the Executive Council. 7.3 The presence of a majority of the regular members of the Executive Council and at least one Executive Officer shall constitute a quorum.

Section 8 – The officers and members of the Executive Council. including the Executive Officers, shall not receive financial compensation for the services rendered to the Society. However, they may be reimbursed for personal expenses incurred in relation to their official duties, as approved by the Executive Council.

Section 9 - The Executive Council, by a vote of at least two-thirds of its members, may remove from office any elected or appointed head of committees or major events, such as the Annual Convention or Midyear Convention, for deliberate failure to comply with their duties and responsibilities or due to incapacity to serve, after a reasonable period of notice.

ARTICLE IX: OFFICERS

Section 1 - The Executive Officers of the Society shall be the President, Vice President, Secretary, and Treasurer. They shall be elected by the Executive Council from among its members for a term of two consecutive years in the same position. One year shall elapse before an officer becomes eligible for election to the same position, with a maximum of three terms. An officer may be elected to different positions in consecutive years.

Section 2 – Other officers, such as the Press Relations Officer, Assistant Secretary, and Assistant Treasurer, may be designated by the Executive Council from among its themselves.

Section 3 - The term of office of the newly elected officers shall commence on the first day of January and terminate on the last day of December of the same year.

Section 4 - An office may be permanently vacated by resignation, incapacity, or death of the incumbent. A successor shall be elected from among the current members of the Executive Council who will take the position for the remaining term after taking an oath of office.

Section 5 - In case of prolonged absence, illness, or incapacity of the President, the Vice President shall temporarily assume the presidency until such time that the President may resume his duties. In case of prolonged absence, illness, or incapacity of both 6.10 to perform any function or duty that will further the objectives of the Society.

Section 7 - Meetings

7.1 The Executive Council shall meet at least six times a year at such date, time and place as the President may designate.

7.2 A special meeting may be called by the President or upon the written request of at least four members of the Executive Council. 7.3 The presence of a majority of the regular member of the Executive Council and at least one Executive officer is present shall constitute a quorum.

Section 8 - The Officers and Members of the Executive Council including the Executive Officers shall not received financial compensation for the services rendered to the Society. However, they may be reimbursed for the expense incurred in relation to the official duties such as council and committee meetings, travel, production of materials to be utilized for Society activities as approved by the Executive Council.

Section 9 - The executive Council by a vote of at least 2/3 of its members may remove from office any elected or appointed Executive Councilor or officer of the Society for deliberate failure to comply with his duties and responsibilities or due to incapacity to serve after a reasonable period of notice.

ARTICLE IX : OFFICERS

Section 1 - The Executive Officers of the Society shall be the President, Vice-President, Secretary, and Treasurer. They shall be elected by the Executive Council from among its members for a term of one year. They may be re-elected to the same position for one more year. One year should elapse before the officer shall be eligible for election to the same position.

Section 2 - Other officers as may be deemed necessary by the Council shall be appointed by the President subject to the approval of the Council.

Section 3 - The term of office of the newly elected officers shall commence on the first day of January or as soon as they qualify thereafter and terminate on the last day of December of the same year or until their successors shall be elected and qualified. Section 4 - An office may be permanently vacated by resignation, incapacity or death of the incumbent. In case of prolonged absence, illness or incapacity of the President, the Council may by 2/3 vote declare the office vacant in which case the Vice-President, shall assume the presidency until such time that the President may

PROFESSIONALISM ◆ COMPASSION ◆ EXCELLENCE ◆ HOLISTIC CARE

resume his duties. In case the office of the President and Vice-

President both become vacant, the Secretary shall act as President



Affiliated with the Philippine Medical Association

Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708

pso_secretariat@yahoo.com.ph

Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

the President and Vice President, the Secretary shall act as President until such time that the Council can elect from among themselves a new President and Vice President for the remaining term.

Section 6 – The duties of the President shall be:

6.1 to be the Chief Executive Officer of the Society;

6.2 to preside over all meetings of the Executive Council and of the

6.3 to officially represent the Society in official functions, meetings, and other related activities:

6.4 to appoint other officers and members of committees with the approval of the Council:

6.5 to sign all certificates, reports, communications, checks, contracts, Memoranda of Agreement, deeds, and other instruments;

6.6 to carry out, or cause to be carried out, all orders or resolutions of the Council; and

6.7 to perform all duties incident to the office of the President, and such other duties as may be assigned by the Council.

Section 6 - The duties of the Vice-President shall be:

6.1 to discharge the duties and responsibilities of the President in the absence or incapacity of the latter;

6.2 to perform such other functions as may be assigned by the President or the Board.

Section 7 - The duties of the Secretary shall be:

7.1 To keep a record of the meetings of the Council and the Society; 7.2 To act as the custodian of the records and the seal of the Society;

7.3 To take charge of the correspondence of the Society and the Council, including notices of meetings, notifications of appointments, and other communications;

7.4 To issue and sign, together with the President, certificates of membership, awards, communications, and similar instruments; 7.5 To render annual reports on behalf of the President and the Council;

7.6 To keep a list of all members, showing their addresses, dates of admission, and other relevant data; and

7.7 To perform all duties incident to the office of the Secretary and such other duties as may be assigned by the President or the Board. until such time that the Council can meet for the purpose of electing a new President until the next regular election.

Section 5 - The duties of the President shall be:

5.1 to be the Chief Executive Officer of the Society;

5.2 to preside over all meetings of the Executive Council and of the

5.3 to officially represent the Society in the official functions, meetings and other related activities

5.4 to appoint other officers and members of committees with approval of the Council;

5.5 to sign all certificates, reports, communications, checks, contacts, deeds and other instruments:

5.6 to carry out or cause to be carried out all orders or resolutions of the Council; And

5.7 to perform all duties incident to the office of the President and such other duties as may be assigned by the Council

Section 6 - The duties of the Vice-President shall be:

6.1 to discharge the duties and responsibilities of the President in the absence or incapacity of the latter;

6.2 to perform such other functions as may be assigned by the President or the Board.

Section 7 - The duties of the Secretary shall be:

7.1 to keep a record of the meeting of the Council and the Society;

7.2 to act as the custodian of the records and the seal of the Society;

7.3 to take charge of correspondence of the Society and Council including notices of meetings, notification of appointments and other communications;

7.4 to issue and sign with the President certificates of membership, awards, communications and similar instruments;

7.5 to render annual reports in behalf of the President and the

7.6 to keep a list of all members showing address, dates of admission, and other data; and

7.7 to perform all duties incident to the office of the Secretary and such other duties as may be assigned by the President or the Board.

Section 8 - The duties of the Treasurer shall be:

8.1 to collect dues and other fees from members and receive grants. donations, Bequests and contributions from any source;

8.2 to deposit all moneys, checks and other funds of the Society in a bank or banks Designates by the Council;

8.3 to pay all expenses approved by the Executive Council or

8.4 to prepare a balance sheet and statement of financial condition of the Society and report the same at the Annual Meeting;





Affiliated with the Philippine Medical Association

- Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708
- pso_secretariat@yahoo.com.ph
- Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

Section 8 - The duties of the Treasurer shall be:

8.1 to collect dues and other fees from members and receive grants, donations, bequests, and contributions from any source;

8.2 to deposit all moneys, checks, and other funds of the Society in a bank or banks designated by the Council;

8.3 to pay all expenses approved by the Executive Council or the President;

8.4 to prepare a balance sheet and statement of financial condition of the Society and report the same at the Annual Meeting;
8.5 to sign with the President all checks, vouchers, accounts, and similar instruments of the Society; and to perform all the duties incident to the office of the Treasurer, and such other duties assigned by the President or the Council;

8.6 to prepare a financial report for every Board meeting and during the Annual Business Meeting;

8.7 to fulfill regulatory requirements of the Bureau of Internal Revenue (BIR) and the Securities and Exchange Commission (SEC).

8.5 to sign with the President all checks, vouchers, accounts and similar instruments of the Society; and to perform all the duties incident to the office of the Treasurer, and such other duties assigned by the President or the Council.

ARTICLE X: COMMITTEES

Section 1 – Committees shall be organized for the purpose of planning and implementing activities and studies for the Society. The Standing Committees shall be as follows:

- 1.1 Committee on Annual Convention
- 1.2 Committee on Awards
- 1.3 Committee on By-Laws and Legislation
- 1.4 Committee on Chapters
- 1.5 Committee on Credentials
 - 1.5.1 Sub-Committee on Membership Credentials
 - 1.5.2 Sub-Committee on Affiliate Society Credentials
- 1.6 Committee on Election and Nominations
- 1.7 Committee on Ethics
- 1.8 Committee on External Affairs
- 1.9 Committee on Publications
 - 1.9.1 Sub-Committee on Social Media
 - 1.9.2 Sub-Committee on Website
 - 1.9.3 Sub-Committee on Philippine Journal of Oncology
- 1.10 Committee on Research
- 1.11 Committee on Scientific Activities
- 1.12 Committee on Social Responsibility
- 1.13 Committee on Ways and Means

ARTICLE X: COMMITTEES

Section 1 - There shall be organized Committees for the purpose of planning and implementing activities and studies for the Society. The Standing Committees shall be as follows:

- 1.1 Committee on Annual Convention
- 1.2 Committee on Awards
- 1.3 Committee on By-Laws and Legislation
- 1.4 Committee on Chapters
- 1.5 Committee on Credentials and Membership
- 1.6 Committee on Election and Nominations
- 1.7 Committee on Ethics
- 1.8 Committee on External Affairs
- 1.9 Committee on Publications
 - 1.9.1 Sub-Committee on Social Media
 - 1.9.2 Sub-Committee on Website
 - 1.9.3 Sub-Committee on "Philippine Journal of Oncology"
 - 1.10 Committee on Research
 - 1.11 Committee on Scientific Activities
 - 1.12 Committee on Social Responsibility
 - 1.13 Committee on Ways and Means

PROFESSIONALISM ♦ COMPASSION ♦ EXCELLENCE ♦ HOLISTIC CARE



Affiliated with the Philippine Medical Association

Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708

pso_secretariat@yahoo.com.ph

Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

Section 2 – Each Standing Committee shall be composed of a Chairman and at least four (4) members who shall be appointed by the President with the approval of the Executive Council.

2.1 Each Standing Committee shall have an Executive Council member serving as monitor for the Committee's activities and updating the Executive Council during Board meetings.

Section 3 – Members of Standing Committees shall hold office until their successors shall have been appointed.

Section 4 – The President and the Secretary shall be ex officio members of all Committees.

Section 5 – Each Committee shall meet preferably monthly and as needed to accomplish its objectives, functions, and deliverables. The presence of a majority of the members constitutes a quorum. Section 6 – Each Committee shall render a progress report of its plans and activities to the Council as required and an annual report at the Annual Meeting.

Section 7 – Special Committees may be created for particular purposes or projects by the Council and shall cease to exist upon the accomplishment of such purpose or project and the submission of the final report to the Council.

Section 8 – The functions of the Committee on Annual Convention shall be:

8.1. To prepare and implement the arrangements for the Annual Convention in coordination with other concerned committees such as the Scientific Program, Ways and Means, Publications, External Affairs, etc.

Section 9 - The functions of the Committee on Awards shall be:

- 9.1. To supervise the processes and timelines for nominations, evaluation, finalization, and awarding of certain recognitions such as:
- 9.1.1. Most Outstanding Oncologist must have received, in the past, any two of the following: Most Outstanding Teacher, Most Outstanding Researcher, Most Outstanding Advocate, Most Outstanding in Community Service.
 - 9.1.2. Most Outstanding Researcher
 - 9.1.3. Most Outstanding Teacher
 - 9.1.4. Most Outstanding Advocate
 - 9.1.5. Most Outstanding in Community Service
- 9.2. To recommend other categories of awards that the Society may confer and the conditions for such awards.
- 9.3. To screen all nominations for the awards.

Section 10 – The functions of the Committee on By-Laws and Legislation shall be:

Section 2 - Each Standing Committee shall be composed of a Chairman and at least four (4) members who shall be appointed by the President with the approval of the Executive Council.

2.1 Each Standing Committee shall have an Executive Council member serving as monitor for the Committees activities and update the Executive Council during Board meetings.

Section 3 - Members of standing committees shall hold office until their successors shall have been appointed.

Section 4 - The President and the Secretary shall be ex-officio members of all Committees.

Section 5 - Each Committee shall meet preferably monthly (online) and as needed to accomplish its objectives, functions and deliverables. The presence of a majority of the members constitutes a quorum.

Section 6 - Each committee shall render a progress report of its plans and activities to the Council as required and an annual report at the Annual Meeting.

Section 7 - Special Committees may be created for particular purposes or projects by the Council and shall cease to exist upon the accomplishment of such purpose or project and the submission of the final report to the Council.

Section 8 - The functions of the Committee on Annual Convention shall be:

8.1. to prepare and implement the arrangements for the Annual Convention in coordination with other committees concerned such as a Scientific Program, Ways and Means, Publications, External Affairs, etc.

Section 9 - The functions of the Committee on Awards

9.1 to supervise the processes, timelines of nominations, evaluation, finalization and awarding of certain recognitions such as:

9.1.1 Most Outstanding Oncologist - must have received in the past, any two of the following: Most Outstanding Teacher, Most Outstanding Researcher, Most Outstanding Advocate, Most Outstanding in Community Service.

- 9.1.2 Most Outstanding Researcher
- 9.1.3 Most Outstanding Teacher
- 9.1.4 Most Outstanding Advocate
- 9.1.5 Most Outstanding in Community Service
- 9.2. to recommend other categories of awards that the Society shall confer and the conditions for such award;
- 9.3. to screen all nominations for the awards.

Section 10 - The functions of the Committee on By Laws and Legislation shall be:



Affiliated with the Philippine Medical Association

- Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708
- pso_secretariat@yahoo.com.ph
- Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

10.1. To receive, act on, and recommend to the Council proposals for the amendment of the By-Laws.

Section 11 - The functions of the Committee on Chapters shall be: 11.1. To promote the formation of regional chapters in various parts

11.2. To screen the qualifications of regional chapters applying for recognition and make recommendations to the Executive Council. Section 12 - The functions of the Committee on Credentials shall

12.1. Functions of the Committee on Membership Credentials

of the country;

- 12.1.1. To recommend guidelines for admission to membership pursuant to the qualifications required in these By-Laws;
- 12.1.2. To accept applications for membership, evaluate them, and recommend to the Executive Council appropriate action according to the merits of the applicants;
- 12.1.3. To screen nominations for Honorary Membership and recommend to the Executive Council;
- 12.1.4. To maintain a current registry of members in good standing;
- 12.1.5. To recommend the change of status to Senior Fellow, the inactivation of members, and the reinstatement of inactive members after compliance with the requirements in the By-Laws.

12.2. Functions of the Committee on Affiliate Society Credentials

- 12.2.1. To recommend guidelines for admission as an affiliate society pursuant to the qualifications required in these By-Laws;
- 12.2.2. To accept applications for affiliate society status, evaluate them, and recommend to the Executive Council appropriate action according to the merits of the applicants;
- 12.2.3. To screen nominations and recommend to the Executive Council;
- 12.2.4. To maintain a current registry of affiliate societies. Section 13 - The functions of the Committee on Election and Nominations shall be:
- 13.1. To screen candidates nominated for election to the Executive Council and present the qualified candidates during the election proceedings of the Annual Meeting;
- 13.2. To conduct the election of members of the Executive Council during the Annual Meeting in accordance with the rules and procedures approved by the Executive Council;
- 13.3. To declare the elected members of the Executive Council as per the results of the election process;
- 13.4. To proclaim the officers of the Society as determined by the elected members of the Council.

10.1. to receive, act, and recommend to the Council proposals for the amendments of the By-Laws

Section 11 - The functions of the Committee on Chapters:

11.1 to promote the formation of regional chapters in various parts of the country;

11.2 to screen the qualifications of regional chapters which apply for recognition and make recommendations to the Executive Council.

Section 12 - The functions of the Committee on Credentials and Membership:

- 12.1 to recommend guidelines for admission for membership pursuant to provisions for qualifications required in these By-Laws; 12.2 to accept applications for membership, evaluate and recommend to the Executive Council appropriate action according to the merits of the applicants;
- 12.3 to screen nominations for Honorary Membership and recommend to the Executive Council:
- 12.4 to maintain a current registry of members in good standing; 12.5 to recommend the change of status to Senior Fellow, the inactivation of members and reinstatement of inactive members after compliance with requirements in the By-Laws;

Section 13 - The functions of the Committee on Election and Nominations:

- 13.1 to conduct the election of members of the Executive Council during the Annual Meeting accordance with the rules and procedures approved by the Executive Council;
- 13.2 to screen candidates nominated for election to the Executive Council and to present the qualified candidates during the election proceedings of the Annual Meeting.

Section 14 - The functions of the Committee on Ethics shall be: 14.1 to receive, investigate, and evaluate complaints against a member pertinent to ethical and professional practice;

14.2 to recommend guidelines on ethical relations among oncologists with other physicians, health workers and the public.

Section 15 - The functions of the Committee on External Affairs shall

- 15.1 to act as liaison of the Philippines Society of Oncology with other medical organizations, government agencies, media and other health related institutions.
- 15.2. to study and make recommendations to the Executive Council on proposed or approved legislation, ordinances, executive orders, rules and regulations and similar issuances by competent authorities, either government or private, affecting the practice of oncology.



Affiliated with the Philippine Medical Association

- Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708
- pso_secretariat@yahoo.com.ph
- Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

Section 14 – The functions of the Committee on Ethics shall be:

- 14.1. To promote adherence to the highest standards of professional, moral, and ethical conduct among members;
- 14.2. To interpret and apply the Code of Conduct in accordance with the Code of Ethics of the Philippine Medical Association;
- 14.3. To receive, evaluate, and investigate complaints or reports of unethical behavior involving members;
- 14.4. To ensure due process in handling grievances or breaches of conduct:
- 14.5. To provide guidance to members and the Executive Council on ethical dilemmas in clinical oncology, research, or professional
- 14.6. To contribute to the development of policies and guidelines that uphold the principles of ethical behavior.
- Section 15 The functions of the Committee on External Affairs shall be:
- 15.1. To serve as the official liaison between the Society and external stakeholders, aiming to strengthen partnerships, enhance visibility, and advance the vision of the Society nationally and
- 15.2. To represent the Society in interactions with government agencies (i.e., DOH, PhilHealth), NGOs, international bodies, and other medical associations;
- 15.3. To study and make recommendations to the Executive Council on proposed or approved legislation, ordinances, executive orders, rules and regulations, and similar issuances by competent authorities, either government or private, affecting the practice of oncology:
- 15.4. To establish and maintain good collaborative relationships with local and international oncology societies, academic institutions, industry partners, and advocacy groups;
- 15.5. To promote policies that support cancer control, access to care, and the welfare of oncologists and patients;
- 15.6. To organize or participate in public health campaigns, press releases, and forums on oncology-related issues.
- Section 16 The functions of the Committee on Publications shall
- 16.1. To prepare and publish the official newsletter and journal of the Society;
- 16.2. To inform the public, through the media, about the programs and activities of the Society;
- 16.3. To publish educational and publicity materials on cancer for the general public;

Section 16 - The functions of the Committee on Publications shall be: 16.1 to prepare and publish the official newsletter and journal of the Society:

16.2 to inform the public through the media news regarding the programs and activities of the Society;

16.3 to publish educational and publicity materials on cancer for the general public.

16.4 Sub-Committees created for specific functions, namely: Sub-Committee on Social Media, Sub-Committee on Website and Sub-Committee on the "Philippine Journal of Oncology"

Section 17 - The functions of the Committee on Research

17.1. to promote research among members of the Society.

Section 18 - The functions of the Committee on Scientific Activities shall be:

- 18.1 to plan a program of scientific meetings, seminars or postgraduate courses for the Society or in collaboration with other medical societies or professional health organizations;
- 18.2 to take charge of the preparation, arrangements and coordination of such scientific meeting; including industry initiated continuing medical education

Section 19 - The functions of the Committee on Social Responsibility

19.1 to plan and organize activities for community awareness and public Education on cancer:

19.2 to conduct creative activities for cancer patients

Section 20 - The functions of the Committee on Ways and Means shall be:

20.1. to plan and organize activities to raise funds for the Society.



Affiliated with the Philippine Medical Association

(Trunk Line: 8-723-0301 Loc. 5803	3/ Direct Line 8-654-5708
---	----------------------------------	---------------------------

\checkmark	pso_secretariat@yahoo.com.pl
--------------	------------------------------

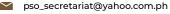
Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

		Center, E. Rodriguez Sr., Q.C. 1102	
16.4. To formulate Sub-C	Committees for specific functions,		
namely: Social Media, W	ebsite, and the Philippine Journal of		
Oncology.			
Section 17 – The functio	ns of the Committee on Research		
17.1 to promote research	h among members of the Society and to		
encourage more researc	h among PSO members and trainees;		
	arch areas aligned with the national		
	the needs of Filipino cancer patients;		
	the Committee on Ethics on matters		
involving human subject			
	nage the research grant mechanisms of		
the Society.			
	ns of the Committee on Scientific		
Activities shall be:	f! *!f! *! !		
	f scientific meetings, seminars, or		
	r the Society or in collaboration with other essional health organizations;		
	he preparation, arrangements, and		
	entific meetings, including industry-initiated		
continuing medical educ			
	ns of the Committee on Social		
Responsibility are:	ns of the committee on social		
	ent nationwide campaigns to raise		
	evention, early detection, and treatment		
options;			
19.2 to organize cancer s	screening missions, medical consultations,		
and support services in u	underserved communities;		
19.3 to partner with loca	I governments and NGOs to extend cancer		
care to marginalized sect	tors.		
Section 20 – The function	ns of the Committee on Ways and Means		
shall be:			
	nage strategies to generate funds and		
	ainability of the Society's programs,		
activities, and long-term			
	h the Treasurer and Executive Council to		
	ds for approved projects;		
	g-term financial plans to support the		
The state of the s	investment opportunities, or endorse		
initiatives to sustain ope	rations; raised are properly documented, reported,		
and used according to th			
ARTICLE XI: MEETINGS	e society's policies.	ARTICLE XI : MEETINGS	
Section 1 - Annual Conve	ention	Section 1 - Annual Convention	
	annual convention during the fourth	Jection 1 - Annual Convention	
The society shall flold its	annual convention during the roulth		



Affiliated with the Philippine Medical Association

Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708



Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

quarter of every year or at such other time as may be determined by the Executive Council for special reasons. At this annual convention, there shall be a business meeting, the agenda of which shall include the reports of the President and Treasurer. The election of Executive Council members shall be held at this annual convention; the election of the Executive Council Officers will follow once the Executive Council members have been elected.

Section 2 - Conduct of Election

There shall be a Committee on Election and Nominations composed of not less than six (6) members appointed by the President with the approval of the Executive Council to conduct the election of the Council. The Committee's decision on matters of procedure and content shall be final.

Section 3 - Special Meetings

The Executive Council, by a majority of its members, may call for a special meeting of the Society when necessary to act on urgent matters.

Section 4 - Quorum

The presence of at least thirty (30) Fellows in good standing shall constitute a quorum.

Section 5 - Scientific Meetings

The Society shall hold at least two (2) scientific meetings and two (2) conventions every fiscal year. The dates and venues of these meetings shall be approved and decided by the Executive Council.

Section 6 - General Assembly

The Society shall hold a general assembly and business meeting during the Annual Convention with a majority of the members in attendance, whether physical or virtual (online), where important matters are discussed and updated.

ARTICLE XII: SECRETARIAT

A national secretariat shall be organized, which will be situated in the national office in Metro Manila, Philippines. The secretariat shall assist the Executive Council, officers, and committees in the operation and activities of the Society. The personnel of the secretariat, their functions, and compensation shall be determined by the Executive Council upon the recommendation of the President.

ARTICLE XIII: CHAPTERS

Section 1 - The Executive Council, upon petition of at least ten (10) Fellows in good standing, may establish chapters in different regions, provinces, or cities of the Philippines.

Section 2 - The by-laws of the Chapter shall be consistent with the core values of the Society.

The Society shall hold its annual convention during the fourth quarter of every year or at such other time as may be determined by the Executive Council for special reasons. At this annual convention, there shall be a business meeting, the agenda of which shall include the reports of the President and Treasurer. The election of Executive Council members shall be held at this annual convention; the election of the executive council Officers will follow once the Executive Councilors have been elected.

Section 2 - Conduct of Election

There shall be a Committee on Election and Nominations composed of not less than Six (6) members appointed by the president with the approval of the Executive council to conduct the election of Council, the Committee's decision on matters of procedure and content shall be final.

Section 3 - Special Meetings

The Executive Council by majority of its members may call for special meetings of the Society when necessary to act on urgent matters.

Section 4 - Quorum

The presence of at least 30 Fellows in good standing shall constitute a Quorum.

Section 5 - Scientific Meetings

The Society shall hold at least two (2) scientific meetings (Conventions) every fiscal year. The date and venue of these meetings shall be approved and decided by the Executive Council.

Section 6 - General Assembly

The Society shall hold a general assembly during the Annual Convention with a majority of the members in attendance whether physically or virtually (online); where important matters are discussed and updated. This coincides with the business meeting mentioned earlier.

ARTICLE XII: SECRETARIAT

A national secretariat shall be organized which will be situated in the national office in Metro Manila, Philippines. The secretariat shall assist the Executive Council, officers and committees in the operation and activities of the Society. The personnel of the secretariat, their functions and compensation shall be determined by the Executive Council upon recommendation of the President.

ARTICLE XIII: CHAPTERS

Section 1 - The Executive Council upon petition of at least ten (10) Fellows in good standing may establish chapters in different regions, provinces or cities of the Philippines.

Section 2 - The by-laws of the Chapter shall not be inconsistent with that of the Society.



Affiliated with the Philippine Medical Association

Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708

pso_secretariat@yahoo.com.ph

Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

Section 3 – The Executive Council shall promulgate rules and regulations governing these chapters.

Section 4 – A Chapter may elect its officers to administer the affairs of the chapter. Such officers shall render an annual report through the Executive Council.

Section 5 - A Chapter may levy annual dues as it may decide, provided the annual membership fees and assessments to the Society are remitted to the Treasurer of the Society.

Section 6 - When, for any reason, the membership of the Chapter for three (3) consecutive years falls to five (5) or less, the Executive Council, at its discretion, may abolish the charter of the Chapter.

ARTICLE XIV: FUNDS

Section 1 - Source of Funds

The funds of the Society shall come mainly from dues and fees as determined under Article VI. Other sources of income shall be grants, donations, bequests, other contributions, income from deposits and investments, sales of assets, fundraising activities, and others.

Section 2 – The funds may be deposited in a bank or may be invested in such a manner as determined by the Executive Council with the view of safeguarding the assets of the Society.

Section 3 – Funds shall be appropriated by the Executive Council to defray the expenses of the Society in the pursuit of its projects and objectives.

ARTICLE XV: PUBLICATIONS

Section 1 - Newsletter

An official newsletter shall be published at least twice a year. The Editor-in-Chief shall be appointed by the Executive Council.

Section 2 – Philippine Journal of Oncology

The Editor-in-Chief of the journal shall be appointed by the President with the approval of the Executive Council. The Editor-in-Chief shall be the Chair of the Sub-Committee on the "Philippine" Journal of Oncology." His term of office shall be three years and may be reappointed for another term.

Section 3 – Social Media

The fb.com/philonco shall be the official Facebook page of the Society. The Sub-Committee will maintain advocacies and manage Society-related announcements.

Section 4 - Website

The http://www.philsoconco.org shall be the official homepage (website) of the Society. The Sub-Committee will manage the website with updates, including but not limited to advocacies, consensus statements or guidelines, roster of active members, scientific meetings and conventions, and other Society activities. Section 3 - The Executive Council shall promulgate rules and regulations governing these chapters.

Section 4 - A Chapter may elect its officers to administer the affairs of the chapter. Such officers shall render an annual report through the Executive Council.

Section 5 - A Chapter may levy annual dues as it may decide provided the annual membership fees and assessments to the Society are remitted to the Treasurer of the Society.

Section 6 - When for any reason, the membership of the Chapter for 3 consecutive years falls to five (5) or less, the Executive Council at its discretion may abolish the charter of the Chapter.

ARTICLE XIV: FUNDS

Section 1 - Source of Funds

The Funds of the Society shall come mainly from dues and fees as determined under Article VI. Other sources of income shall be grants, donations, bequests, other contributions, income from deposits and investments, sales of assets, fund raising activities and others.

Section 2 - The funds may be deposited in a bank or may be invested in such a manner as determined by the Executive Council with the view of safeguarding the assets of the Society.

Section 3 - Funds shall be appropriated by the Executive Council to defray the expenses of the Society in the pursuant of its projects and objectives.

ARTICLE XV: PUBLICATIONS

Section 1 - Newsletter

An official Newsletter shall be published regularly. The editor-in-chief shall be appointed by the Executive Council.

Section 2 - Journal

The Journal shall be published, with the editor to be appointed by the President with approval of the Executive Council; and will be the Chair of the Sub Committee on the "Philippine Journal of Oncology". His term of office shall be three years without Prejudice to reappointment.

Section 3 - Social Media

The fb.com/philonco shall be the official Facebook page of the Society. The Sub-Committee will maintain advocacies and manage society-related announcements.

Section 4 - Website

The http://www.philsoconco.org shall be the official homepage (website) of the Society. The Sub Committee will manage the website with updates but not limited to: advocacies, consensus statements or guidelines, roster of active members, scientific meetings and Convention and other Society activities.



Affiliated with the Philippine Medical Association

Trunk Line: 8-723-0301 Loc. 5803/ Direct Line 8-654-5708

pso_secretariat@yahoo.com.ph

Room 803 North Tower, Cathedral Heights Building, St. Luke's Medical Center, E. Rodriguez Sr., Q.C. 1102

ARTICLE XVI: SEAL, BANNER, AND PRESIDENTIAL MEDALLION

Section 1 - The Society shall have an official seal consisting of two concentric circles. Within the two circles are the words "Philippine Society of Oncologists, Inc., 1964," and within the inner circle is a staff of Aesculapius piercing a crab – symbolizing the battle against cancer.

Section 2 - The official seal shall be affixed on all documents, certificates of membership, and communications.

Section 3 – The official banner contains the seal of the Society against a white background. The letters and staff are in black, the snake in yellow, and the crab in red.

Section 4 – The official banner shall be prominently displayed at all meetings and similar gatherings of the Society.

Section 5 - The name and seal of the Society shall be engraved on the Presidential Medallion. It shall be made of silver, with a diameter of 6.5 cm, hanging from a red ribbon. It shall be transferred from the outgoing President of the Society during the Induction Ceremonies.

ARTICLE XVII: AMENDMENTS

Section 1 – A Fellow in good standing may propose an amendment to the By-Laws.

Section 2 – The proposed amendment(s) shall be submitted in writing to the Executive Council and forwarded to the Committee on By-Laws and Legislation for discussion.

Section 3 – The Committee may approve, modify, or disapprove such proposed amendment(s) by majority vote, submitting its recommendations to the Executive Council.

Section 4 – Upon adoption or modification by the Executive Council by majority vote, the proposed amendment(s) shall be circulated to all Fellows in good standing at least thirty (30) days before the Annual Meeting or Special Meeting called for that purpose.

Section 5 – At the meeting, the general membership shall discuss and vote upon the proposed amendment(s). An affirmative vote of at least a majority of the members present shall be required for adoption of the amendment(s).

Section 6 - An amendment approved by the membership shall be effective immediately unless otherwise provided in the amendment.

ARTICLE XVI: SEAL, BANNER AND PRESIDENTIAL MEDALLION

Section 1 - The Society shall have an official seal which shall consist of two concentric circles; within the two circles are the words "Philippine Society of Oncologists, Inc., 1964" and within the inner circle is a staff of Aesculapius piercing a crab – symbolizing the battle against cancer.

Section 2 - The Official Seal shall be affixed on all documents, certificates of membership and in Communications.

Section 3 - The Official Banner contains the seal of the Society against a white background. The Letters and staff are in black, the snake in yellow and the crab in red.

Section 4 - The Official Banner shall be prominently displayed in all meetings and similar gatherings of the Society.

Section 5 - The name and seal of the Society shall be engraved in Presidential Medallion. It shall Be made of silver with the diameter of 6.5 cm. hanging from a red ribbon. It is transferred from the outgoing President of the Society during the Induction Ceremonies.

ARTICLE XVII: AMENDEMENTS

Section 1 – A Fellow in good standing may propose an amendment to the By-Laws.

Section 2 - The proposed amendment(s) shall be submitted in writing to the Executive Council and forwarded to the Committee on By-Laws and Legislation for discussion.

Section 3 - The Committee may approve, modify or disapprove such proposed amendment(s) by majority vote, submitting its recommendations to the Executive Council.

Section 4 - Upon adoption or modification by the Executive Council by majority vote, the proposed amendment(s) shall be circulated to all Fellows in good standing at least thirty (30) Days before the Annual Meeting or Special meeting called for that purpose.

Section 5 - At the meeting, the general membership shall discuss and vote upon the proposed amendment(s). An affirmative vote of at least a majority of the members present shall be required for adoption of the amendment(s).

Section 6 - An amendment approved by the membership shall be effective immediately unless otherwise provided in the amendment.